

REQUEST FOR SCHOOL RECORDS

PHILOSOPHY DAY SCHOOL

TO THE PARENTS:

After you have completed the requested information below, give this form to the appropriate person at your child's current school.

PLEASE DO NOT RETURN THIS TO PHILOSOPHY DAY SCHOOL.

For the school year: _____ For Grade: _____

Full name of applicant: _____

Home address: _____ Zip: _____

Home telephone: _____

School name: _____

School address: _____ Zip: _____

School telephone: _____

Parent authorization signature for release of school records:

_____ Date: _____

TO THE HEAD OF SCHOOL OR REGISTRAR:

The student named above is applying for admission to the Philosophy Day School. Would you kindly send us a copy of his/her official school records including any reports of testing that have been taken in the last two years, and his/her attendance record.

We thank you in advance for your attention to this request and for your help in our admissions process.

Sincerely,

Admissions Office